

Interscholastic Sports and Extracurricular Activities

Eligibility Requirements for Student Participation in Sports and Activities

1. **Determining Minimum Course Credit requirements:** The first test for eligibility is to determine if a particular student has earned the minimum number of course credits prior to the beginning of a cohort year.

- a. The Guidance Department shall provide a list of all students (sorted by cohort year) who fail to meet the minimum standard for eligibility to the building principal and athletic director on or before August 15th annually.

Cohort Year	Minimum Credits
Cohort Year 1 (Freshman)	0 credits
Cohort Year 2 (Sophomore)	4.5 credits
Cohort Year 3 (Junior)	10.5 credits
Cohort Year 4 (Senior)	16 credits

(This minimum credit policy will affect those students entering LHS beginning with the 2010 cohort.)

- b. The building principal shall make course credit determinations on all transfer students.

- c. All students failing to meet minimum course requirements will be determined ineligible for that school year. The building principal (or designee) will issue a letter to all parents of ineligible students.

- d. Students and/or their parent/guardian can request a formal hearing with the building principal to explain determinations of course credit.

2. **Determining Course Failures:** the second test for eligibility is to determine if a student has met the minimum standard for passing courses in each 5-week benchmark during the school year.

- a. At the end of each five-week period, a list will be generated by the Guidance Department identifying any student failing two or more courses.

***** Twenty-week Courses - At the 20 week checkpoint, the grade determination will be the student's final overall grade.***

b. The beginning of the probation period will commence when the official list is disseminated by the Guidance Department. These students will be declared ineligible to participate in games or contests for a minimum of one week. The period of ineligibility will continue weekly until the next grade determination checkpoint.

- c. Such students will be placed into an **Academic Recovery Program**.

3. **Notification of Status/Initiating Academic Recovery Programs**

Participants in Interscholastic Athletics:

- a. The **Administrator** and the student's counselor will meet with the student

to inform them of their status as ineligible, explain the terms of that status, and the procedures the student will need to follow to again become eligible.

b. The **Administrator** will distribute the names of student declared ineligible to all affected coaches.

c. The counselor will notify the child's parent/guardian to inform him/her of the student's ineligible status. A follow-up letter will be sent summarizing the terms of ineligibility and necessary steps to regain eligible status.

d. The Guidance Department will forward a comprehensive list of all ineligible students weekly to the **Administrator at each 5-week checkpoint.**

Participants in Co-Curricular Clubs & Activities:

a. A list of ineligible students will be distributed to all club/activity advisors.

b. All advisors will notify via email the appropriate counselor and administrator.

c. The **Administrator** and the student's counselor will meet with the student to inform them of their ineligibility, explain the terms of that status, and the procedures the student will need to follow to become eligible.

4. Academic Recovery Program/Monitoring Academic Progress

1. All ineligible students will report daily after school to the Academic Recovery Program. Students must be on time and present for the entire session.

2. Other faculty members may pull a student from the Academic Recovery Program to provide other recognized classroom support by signing the student's agenda pass to be shown to the (name?) personnel.

3. Students will work with building staff members to complete a Student Accountability Sheet each week.

a. The student will obtain the form from the Academic Recovery Program personnel on the first day of the week. The form will be used to collect information from support providers and the student's teachers regarding their participation and progress.

b. Students need to receive daily signatures from Academic Recovery Program or other staff member that provided the day's extra support. The staff member will provide information regarding student's attendance and participation.

c. At the conclusion of the support session, the staff member should provide the student a signed pass that can be presented to the coach allowing the student to begin practice. A coach **will not** allow any student to practice unless he or she can present a signed pass for that day's session.

d. **At** the end of the recovery week, the student should have each of his or her teachers indicate if the student is failing or passing at that time and apply their signature. If the teacher is absent or not available, the student should indicate that in his or her form.

5. Reviewing Student Eligibility Status

An Administrator will review the completed Student Accountability Sheet for each ineligible student and verify each student's academic progress.

1. **The** student should return a copy of the completed form to the assistant principal or designee.
2. A student may be declared eligible and reinstated for full participation if:
 - a. the student successfully completes all necessary after school sessions that week.
 - b. the student has failing grades in no more than one of his or her classes.
3. Upon reinstatement the student will:
 - a. be removed from the Academic Recovery Program, but must continue to submit a completed Student Accountability Sheet to the **Administrator**.
 - b. become ineligible, if in any week, two or more classes appear as failures, the student must re-enter the initial phase of ineligibility.
4. A student may remain ineligible for full participation if:
 - a. the student does not successfully complete or make up all necessary after school sessions that week.
 - b. the student has failing grades in two or more of his/her classes.
 - c. the student does not complete the Student Accountability Sheet by the close of school on Monday of the recovery week.

Transfer Students

Any students who transfer into Lackawanna High School must meet the requirements of our Interscholastic Sports and Extra-Curricular Activities Policy in order to participate in these activities.