

Revised D-1

Lackawanna City School District
Board of Education
245 South Shore Boulevard
Thursday, August 16, 2018 at 7:00 p.m.

APPROVED SEP 13 2018

Minutes of the REGULAR MEETING of the Lackawanna City School District's Board of Education held on Thursday, August 16, 2018 at 7:00 p.m., at the McKinley Administrative Building, 245 South Shore Blvd., Lackawanna, New York.

A) OPENING:

Meeting called to order by Board President Leonard Kowalski at 7:01 p.m., at the McKinley Administrative Building, 245 South Shore Blvd., Lackawanna, New York.

ROLL CALL:

BOARD MEMBERS PRESENT: (All School Board Members Were Not Present)

Mr. Anthony Catuzza, Mr. Nicholas Trifilo, Mr. Nicholas Sobaszek, Ms. Mona Abdulla, and Mr. Leonard Kowalski.

Dr. Mohamed Munassar entered the Regular School Board Meeting at 7:04 p.m.
Mr. Mark Kowalski was excused from the Regular Board Meeting.

B) WELCOME:

Board President Leonard Kowalski welcomes all present. All are asked to rise for the Pledge of Allegiance.

C) ANNOUNCEMENTS / PRESENTATIONS:

C-1 - Announcement of Meeting Dates:

- Monday, September 10, 2018 – **Work Session** @ the McKinley Conference Room, 245 South Shore Blvd., Lackawanna 6:00 p.m.
- Thursday, September 13, 2018 – **Regular Meeting** @ the McKinley Conference Room, 245 South Shore Blvd., Lackawanna 7:00 p.m.
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C-2 - Presentations: NONE

C-3 - Public Comment: NONE

ADMINISTRATORS PRESENT:

Keith Lewis Assistant Superintendent
Daniel Grant Assistant Superintendent for Administrative Services
Louis Violanti, Esq. School Attorney
Carl Morgan, Esq. Special Education Attorney

D) MINUTES:

D-1- July 2, 2018 – Re-organization Meeting

Minutes of the Re-organization Meeting of the Lackawanna City School District held on Tuesday, July 2, 2018 @ 7:00 p.m. in the Superintendents Conference Room 202, McKinley Administrative Bldg., 245 South Shore Blvd., Lackawanna.

Motion was made by Mr. Anthony Catuzza and seconded by Mr. Nicholas Trifilo to “accept as read”.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 5-0.

D-2- July 12, 2018 - Regular Meeting Minutes

Minutes of the Regular Meeting of the Lackawanna City School District’s Board Of Education held on Thursday, July 12, 2018, at 7:00 p.m., at the Lackawanna Administrative Building, 245 South Shore Blvd., Lackawanna.

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza to “accept as read”.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 5-0.

D-3- July 27, 2018 - Regular Meeting Minutes

Minutes of the Regular Meeting of the Lackawanna City School District’s Board Of Education held on Friday, July 27, 2018, at 6:30 p.m., at the Lackawanna Administrative Building, 245 South Shore Blvd., Lackawanna.

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo to “accept as read”.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 5-0.

E) PERSONNEL – TEACHING:

E-1 – Preferred Substitute

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve Kaitlyn Rozwood as a Preferred Substitute at Martin Road Elementary School for the 2018-2019 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 5-0.

E-2 – High School Advisors

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis requesting the Board approve the attached list of High School Advisors for the 2018-2019 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-3 – UNYTS Club Advisor

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve Michelle Knavel as the advisor for the UNYTS Donate Life Club and Blood Drive for the 2018-2019 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-4 – Appointment Increase: Social Studies/LMS

Motion was made by Mr. Nicholas Trifilo and seconded by Mr. Nicholas Sobaszek upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve to increase Mr. Sean Viola from a .8 FTE to a 1.0 FTE Social Studies Teacher at the Middle School.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-5 – Appointment Increase: Physical Education Teacher/ LMS

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve to increase Mr. Michael Hardy from a .8 FTE to a 1.0 FTE at the Middle School.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-6 – Appointment Increase: Physical Education Teacher/ MRES

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve to increase Mrs. Rachel Mackiewicz from a .6 FTE to a .8 FTE as attached.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-7 – Board Canvass – Resignation of a Teacher

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the attached Board Canvas taken on August 2, 2018 accepting the resignation of Michael Holmes, 4th grade teacher at Martin Road Elementary School.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-8 – Board Canvass – Rescind Leave and Appoint Teacher

Motion was made by Mr. Nicholas Trifilo and seconded by Mr. Nicholas Sobaszek upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the Board Canvass taken on August 2, 2018 rescinding the position of Leave Teacher and appointing Amy Godzich the 4th Grade Position at Martin Road Elementary School.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-9 – Board Canvass – Leave Position

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the attached Board Canvas taken on August 2, 2018 approving Melissa Kacalski- Dillon to the Two-Year Leave Position.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-10 – Board Canvas – Permanent Substitute

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the attached Board Canvas taken on August 2, 2018 approving David Ristau for a Permanent Substitute Position.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-11 – Deleted

E-12 – Board Canvas – Regents Review Staffing

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the attached Board Canvas taken on August 9, 2018 regarding an additional staff member for the Regents Review Summer Program.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-13 – Board Canvas – Special Ed. Summer Employment

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the attached Board Canvas taken on August 8, 2018 Special Education Summer Employment.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-14 – Preferred Substitute

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve Rebecca Herbert as a Preferred Substitute at Martin Road Elementary School for the 2018-2019 School Year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-15 – Board Canvas – Preferred Substitute

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve Elizabeth Staniszewski as a Preferred Substitute at the Middle School for the 2018-2019 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-16 – Middle School Assistant Principal

Motion was made by Mr. Nicholas Trifilo and seconded by Mr. Nicholas Sobaszek upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board appoint David Hall to the position of Probationary Middle School Assistant Principal. Mr. Hall's start date will be August 21, 2018.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-17 – Preferred Substitute

Motion was made by Mr. Nicholas Trifilo and seconded by Mr. Nicholas Sobaszek upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve Eric Gold as a Preferred Substitute at the Lackawanna High School for the 2018-2019 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-18 – Student Council Advisor – 2018-2019

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve Elizabeth Staniszewski as a Preferred Substitute at the Middle School for the 2018-2019 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-19 – Teacher Transfers

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the Teacher Transfers as attached.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

E-20 – Approve 0.6 Speech Pathologist

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve Claire Zappia to the position of Speech Pathologist at Our Lady of Victory as per RB # 32.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

F) PERSONNEL – NON-TEACHING:

F-1 – Building Maintenance Mechanic

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve Mark Kwasniewski for the Building Maintenance position, effective August 17, 2018. After careful review and determination of all of his qualifications, experience, ability, competency, and seniority from the candidates who applied, along with the recommendation from the Interview Committee.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

1. F-2 – Additions to the Athletic Support Staff

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the following additions to the list of Athletic Support Staff for the 2018-2019 school year..

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

F-3 – Termination of Employment

Motion was made by Mr. Nicholas Trifilo and seconded by Mr. Nicholas Sobaszek upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board terminate the employment of a Cleaner on leave who is unable to return to work, as attached.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

F-4 – Addition to Non-Teaching Substitute List

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the attached addition to the Non-Teaching Substitute List.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

F-5 – Cheerleading Coach

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve Caitlin Miranda as the Cheerleading Coach for the 2018-2019 School.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

F-6 – Board Canvass – Transfer of Cleaners

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the attached Board Canvass taken on August 9, 2018 regarding the transfer of Cleaners.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

F-7 – Teacher Aide

Motion was made by Mr. Nicholas Trifilo and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve Kelly Violanti to the position of Teacher Aide as per RB # 34.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

F-8 – Termination of Employment

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board terminate the employment of a Cleaner who has abandoned his position as per the attached correspondence.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

F-9 – Board Canvass – Transfer of Cleaners

Motion was made by Mr. Anthony Catuzza and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the attached list of Watchpersons for the 2018-2019 school year.

DULY PUT TO A VOTE
ALL IN FAVOR / NONE OPPOSED.
Passes 6-0.

F-10 – Retirement of Account Clerk Typist

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the retirement of Geraldine A. Rodriguez, Account Clerk Typist at the Lackawanna Middle School as per her letter. I further recommend the Board approve to post for said position.

The Lackawanna City School Board would like to thank Ms. Rodriguez for her years of dedication and service to the students of the Lackawanna City School District.

DULY PUT TO A VOTE
ALL IN FAVOR / NONE OPPOSED.
Passes 6-0.

F-11 – Extended Leave for Cleaner

Motion was made by Mr. Nicholas Trifilo and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the extended leave for Bertha Adams until September 10, 2018, as per her attached request.

DULY PUT TO A VOTE
ALL IN FAVOR / NONE OPPOSED.
Passes 6-0.

F-12 – Board Canvass – Account Clerk Typist

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve to increase the hours of Marlene Kita, Account Clerk Typist, from .5 FTE to a .75 FTE as per the attached.

DULY PUT TO A VOTE
ALL IN FAVOR / NONE OPPOSED.
Passes 6-0.

F-13 – Teacher Aide Transfer

Motion was made by Mr. Nicholas Sobaszek and seconded by Ms. Mona Abdulla upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the Teacher Aide transfers as attached.

DULY PUT TO A VOTE
ALL IN FAVOR / NONE OPPOSED.
Passes 6-0.

G) GENERAL ITEMS:

G-1 – OT/PT Services

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve Associated Physical and Occupational Therapy for OT/PT Services for the 2018/2019 and 2019/2020 school years. They were the lowest of the three bids received as attached.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

G-2 – CSE/CPSE Reviews and Reports Summary/Annual Report

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board approve the attached CSE/CPSE Reviews and Reports Summary/Annual Report.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

G-3 – Code of Conduct

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Superintendent of Schools, Keith Lewis, requesting the Board the Code of Conduct for the 2018-2019 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

G-4 – Olmstead Center for Sight

Motion was made by Mr. Nicholas Trifilo and seconded by Mr. Anthony Catuzza upon the recommendation of the Superintendent of Schools, Keith Lewis, is requesting the Board approve Olmstead Center for Sight Vision Rehabilitation Services for the 2018-2019 school year as per the attached agreement.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

G-5 – Contracts – Leah Blum

Motion was made by Mr. Anthony Catuzza and seconded by Mr. Nicholas Trifilo upon the recommendation of the Assistant Superintendent of Schools, Keith Lewis, is requesting the Board approve the contracts with Leah Blum for Speech Therapy for two students as attached.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

H) FINANCIAL MATTERS:

H-1 – Resolution – 2018-2019 Tax Warrant

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Anthony Catuzza upon the recommendation of the Assistant Superintendent of Schools, Keith Lewis, is requesting the Board approve the 2018-2019 Tax Warrants as per the attached resolution.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

H-2 – Resolution – Monarch LLA

Motion was made by Mr. Nicholas Sobaszek and seconded by Mr. Nicholas Trifilo upon the recommendation of the Assistant Superintendent of Schools, Keith Lewis, is requesting the Board approve the attached memorandum of Agreement with monarch Little Learners Academy for the 2018-2019 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

I) RECEIVE AND FILE:

Motion was made by Mr. Anthony Catuzza and seconded by Mr. Nicholas Trifilo to receive and file all “I” items:

I-1 – Claim Auditors Report – July 2018

I-2 – Attendance Report – July 2018

I-3 – Overtime Report – July 2018

I-4 – Treasurer’s Report – June 2018

I-5 – Budget Report – July

I-6 – Revenue Report – July

I-7 – CSEA Contract 7/12 – 6/19

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 6-0.

Motion was made by Mr. Nicholas Trifilo and seconded by Mr. Anthony Catuzza to go into Executive Session; Executive Session started at 7:23 PM.

Executive Session Ended at 8:10 PM; Roll Call was taken, and all Board Members were present.

J) TABLED ITEMS: NONE

K) OLD BUSINESS: NONE

L) PUBLIC COMMENT: NONE

M) ADJOURNMENT: 8:11 PM

Motion to adjourn was made by Mr. Anthony Catuzza and seconded by Mr. Nicholas Sobaszek.

REGULAR MEETING of the Lackawanna City School District's Board of Education held on Thursday, August 16, 2018, at 7:00 p.m., at the McKinley Administrative Building, 245 South Shore Blvd., Lackawanna, New York. ADJOURNED AT 8:11 PM.

Kimberly A Rozwood-Jackson, Board Clerk