

Lackawanna City School District
Board of Education
245 South Shore Boulevard
Thursday, May 17, 2018 at 7:00 p.m.

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APPROVED JUN 21 2018

Minutes of the REGULAR MEETING of the Lackawanna City School District's Board of Education held on Thursday, May 17, 2018 at 7:00 p.m., at the McKinley Administrative Building, 245 South Shore Blvd., Lackawanna, New York.

A) OPENING:

Meeting called to order by Board President Leonard Kowalski at 7:00 p.m., at the McKinley Administrative Building, 245 South Shore Blvd., Lackawanna, New York.

ROLL CALL:

BOARD MEMBERS PRESENT: (All School Board Members Were Present)

Mr. Nick Trifilo, Ms. Mona Abdulla, Mr. Tony Catuzza, Mr. Nick Sobaszek, Mr. Robert Sireika, Mr. Mark Kowalski, and Mr. Leonard Kowalski.

B) WELCOME:

Board President Leonard Kowalski welcomes all present. All are asked to rise for the Pledge of Allegiance.

C) ANNOUNCEMENTS / PRESENTATIONS:

C-1 - Announcement of Meeting Dates:

- Monday, June 18, 2018 – **Work Session @** the McKinley Conference Room, 245 South Shore Blvd., Lackawanna 6:00 p.m.
- Thursday, June 21, 2018 – **Regular Meeting @** the Martin Road Elementary Auditorium, 135 Martin Rd., Lackawanna 7:00 p.m.

C-2 - Presentations: NONE

C-3 - Public Comment: NONE

ADMINISTRATORS PRESENT:

| | |
|-------------------|--|
| Keith Lewis | Assistant Superintendent |
| Daniel Grant | Assistant Superintendent for Administrative Services |
| Carl Morgan, Esq. | School Attorney |

Julie Andreozzi Martin Rd. Elementary Principal
Paul Lyons Martin Rd. Elementary Assistant Principal
Rosanna Thomas Martin Rd. Elementary Teacher
Heidi Lipka Truman School Teacher

D) MINUTES:

D-1- April 16, 2018 – Audit Committee Meeting

The Audit Committee met on Monday, April 16, 2018 at 5:00 p.m. in the Superintendents Conference Room 202, McKinley Administrative Bldg., 245 South Shore Blvd., Lackawanna.

Motion was made by Mr. Robert Sireika and seconded by Mr. Tony Catuzza to “accept as read”.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

D-2- April 12, 2018 - Regular Meeting Minutes

Minutes of the Regular Meeting of the Lackawanna City School District’s Board Of Education held on Thursday, April 12, 2018, at 7:00 p.m., at the Lackawanna Administrative Building, 245 South Shore Blvd., Lackawanna.

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek to “accept as read”.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

E) PERSONNEL – TEACHING:

E-1 – Approve Tenure Resolution

Lackawanna City School District Resolution Granting Tenure to a Teacher

RESOLVED, That in Compliance with the provisions of Section 207 of the Education Law and Part 630.3 of the Rules of the Board of Regents and upon the recommendation of Anne G. Spadone, Superintendent of Schools, that **Heidi Lipka**, a probationary teacher having been appointed to such position by resolution of this Board dated August 27, 2015 be appointed by Tenure in the position of Elementary Teacher in the Elementary Education Tenure Area. , it having been shown that **Heidi Lipka** holds a valid New York State Certificate No. 542237111 to work in the aforementioned tenure area and it further having been shown that the probationary period of **Heidi Lipka** to teach in this District will expire on August 31, 2018, the Board of Education of the Lackawanna City School District does hereby grant tenure and appoint to tenure **Heidi Lipka**, effective **September 1, 2018** the position of **Elementary Teacher** in the **Elementary Education Tenure Area**.

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting approval for the Tenure Resolution.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

School Board President, Mr. Leonard Kowalski Congratulated Heidi Lipka for all her hard work.

E-2 – Approve Tenure Resolution

Lackawanna City School District Resolution Granting Tenure to a Teacher

RESOLVED, That in Compliance with the provisions of Section 207 of the Education Law and Part 630.3 of the Rules of the Board of Regents and upon the recommendation of Anne G. Spadone, Superintendent of Schools, that **Rosanna Thomas**, a probationary teacher having been appointed to such position by resolution of this Board dated August 28, 2014 be appointed by Tenure in the position of Elementary Teacher in the Elementary Education Tenure Area. , it having been shown that **Rosanna Thomas** holds a valid New York State Certificate No. 573341111 to work in the aforementioned tenure area and it further having been shown that the probationary period of **Rosanna Thomas** to teach in this District will expire on August 31, 2018, the Board of Education of the Lackawanna City School District does hereby grant tenure and appoint to tenure **Rosanna Thomas**, effective **September 1, 2018** the position of **Elementary Teacher** in the **Elementary Education Tenure Area**.

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Trifilo upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting approval for the Tenure Resolution.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

School Board President, Mr. Leonard Kowalski Congratulated Rosanna Thomas for all her hard work.

E-3 – Business Teacher Posting

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board post for the position of a Business Teacher.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

E-4 – Faculty Manager Posting

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board post for the position of Faculty Manager for the 2018/2019 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

E-5 – Athletic Coaches Posting

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board post for Athletic Coach for the 2018/2019 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

E-6 – Athletic Support Staff Posting

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Trifilo upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board post for Athletic Coached for the 2018/2019 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

E-7 – Board Canvass – APPR Evaluator

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board approve the attached Board Canvass taken April 25, 2018 making Paul Lyons an APPR Evaluator.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

E-8 – Maternity Leave

Motion was made by Mr. Nick Trifilo and seconded by Mr. Robert Sireika upon the recommendation of the Assistant Superintendent of Schools, Keith Lewis, requesting the approve an unpaid maternity leave for Rachel Mackiewicz commencing on or about September 18, 2018 with a return to her current position on February 25, 2019, as attached.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

E-9 – Approve Superintendents Contract

Mr. Leonard Kowalski, School Board President, presented the Resolution.

**RESOLUTION BY LACKAWANNA CITY SCHOOL DISTRICT TO APPOINT'
KEITH E. LEWIS TO SUPERINTENDENT OF SCHOOLS.**

WHEREAS, The Lackawanna City School District's Board of Education wanted to fill the position of Superintendent of Schools with an eligible and qualified candidate, and

NOW THEREFORE, BE IT RESOLVED that the BOARD OF EDUCATION OF THE LACKAWANNA CITY SCHOOL District hereby authorizes and directs the President of the Board of Education to enter into and execute on behalf of the Lackawanna City School District the Memorandum of Agreement between Keith E. Lewis and the Lackawanna City School District, dated May 17, 2018, attached hereto and incorporated herein by reference, setting forth the terms and conditions of Keith E. Lewis during the term of his appointment as Superintendent of Schools.

BE IT FURTHER RESOLVED, THAT THIS RESOLUTION TAKES EFFECT IMMEDIATELY UPON ITS ADOPTION.

Motion was made by Mr. Nick Sobaszek and seconded by Mr. Nick Trifilo upon the recommendation of the School Board President, Mr. Leonard Kowalski.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

Mr. Leonard Kowalski, School Board President and all present Congratulated Mr. Keith Lewis.

E-10 – Maternity Leave Revision

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the revised return to work date for Tina Gagliardo from her maternity leave, as attached.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

F) PERSONNEL – NON-TEACHING:

F-1 –Board Canvass – Non-Teaching Substitute List

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board approve the attached Board Canvass taken on April 24, 2018 regarding an addition to the Non-Teaching Substitute List.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

1. F-2 – Board Canvass – Unpaid Leave of Absence

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board approve the attached Board Canvass taken April 30, 2018 regarding an Unpaid Leave of Absence for Sue Staniszewski.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

F-3 – Additions to the Non-Teaching Substitute List

Motion was made by Mr. Nick Sobaszek and seconded by Mr. Nick Trifilo upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board approve the attached additions to the Non-Teaching Substitute List.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

F-4 – Resignation

Motion was made by Mr. Nick Sobaszek and seconded by Mr. Nick Trifilo upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board accept the resignation of Bryan Girdelstone from his position as Provisional Manager of Operations, per his attached letter.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

F-5 – Cleaner

Motion was made by Mr. Robert Sireika and seconded by Mr. Tony Catuzza upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board appoint Timothy Price to the position of Cleaner per Recruitment Bulletin # 22.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

Mr. Leonard Kowalski, School Board President Congratulated Mr. Price.

F-6 – Approve Maintenance Position

Resolution by Lackawanna City School District To Appoint Michael Sireika To Maintenance Position.

WHEREAS, the Lackawanna City School District posted the position of Maintenance person on January 25, 2018; and

WHEREAS, eligible candidates applied for the Maintenance Person on or before February 3, 2018; and

WHEREAS, the Lackawanna City School District interviewed four (4) candidates for the position of Maintenance Person on April 20, 2018; and

WHEREAS, the Lackawanna City School District's Board of Education wanted to fill the position of Maintenance Person with an eligible and qualified candidate; and

WHEREAS, the Lackawanna School District's Board of Education had been advised of four (4) candidates who applied for the maintenance Person position; and

WHEREAS, the Lackawanna School District's Board of Education duly deliberated and considered each of the four (4) candidates; and

WHEREAS, The Lackawanna City School District's Board of Education wishes to appoint MICHAEL SIREIKA to the position of Maintenance Person.

NOW THEREFORE, BE IT RESOLVED PURSUANT TO NY EDUCATION LAW SECTION 2503-5, THAT THE LACKAWANNA CITY SCHOOL DISTRICT HEREBY AUTHORIZES AND APPOINTS MICHAEL SIREIKA TO THE POSITION OF MAINTENANCE PERSON.

Motion was made by Mr. Mark Kowalski and seconded by Mr. Tony Catuzza upon the recommendation of the School Board President, Mr. Leonard Kowalski.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

School Board Member, Mr. Robert Sireika did state that Michael Sireika is his brother.

G) GENERAL ITEMS:

G-1 – Board Canvass – BOCES Election

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board approve the attached Board Canvass taken April 18, 2018 regarding the BOCES Election.

DULY PUT TO A VOTE
ALL IN FAVOR / NONE OPPOSED.
Passes 7-0.

G-2 – Scholarship

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board accept two scholarships from the Lackawanna Educational and Extra-Curricular Foundation, as attached.

DULY PUT TO A VOTE
ALL IN FAVOR / NONE OPPOSED.
Passes 7-0.

Mr. Keith Lewis, Assistant Superintendent spoke of the Lackawanna Education Extra-Curricular Foundation. The Foundation is another way to raise money for Scholarships, Athletics and other various Activities and Field Trips for our Children in the Lackawanna City School District.

G-3 – The Summit Center Contract

Motion was made by Mr. Robert Sireika and seconded by Mr. Mark Kowalski upon the recommendation of the Superintendent of Schools, Anne Spadone, requesting the Board approve a contract with The Summit Center for a student with disabilities for the period of March 15, 2018 to June 30, 2018, as attached.

DULY PUT TO A VOTE
ALL IN FAVOR / NONE OPPOSED.
Passes 7-0.

G-4 – CSE/CPSE Reviews and Reports Summary/Annual Report

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Superintendent of Schools, Anne Spadone, is requesting the Board approve the attached CSE/CPSE Reviews and Reports Summary/Annual Report.

DULY PUT TO A VOTE
ALL IN FAVOR / NONE OPPOSED.
Passes 7-0.

G-5 – Use of Facilities

Motion was made by Mr. Nick Trifilo and seconded by Mr. Mark Kowalski upon the recommendation of the Assistant Superintendent of Schools, Keith Lewis, is requesting the Board approve the Use of Facilities request from the Boy Scouts of America Troop 523, as attached. The Boy Scouts will supply their own lifeguard.

DULY PUT TO A VOTE
ALL IN FAVOR / NONE OPPOSED.
Passes 7-0.

G-6 – Board Canvas – Translators for Election

Motion was made by Mr. Robert Sireika and seconded by Mr. Nick Sobaszek upon the recommendation of the Assistant Superintendent of Schools, Keith Lewis, requesting the Board approve the attached

Board Canvass taken May 9, 2018 regarding hiring translators for the upcoming School Board Election on May 15, 2018.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

H) FINANCIAL MATTERS: NONE

I) RECEIVE AND FILE:

Motion was made by Mr. Nick Sobaszek and seconded by Mr. Robert Sireika to receive and file all "T" items:

I-1 – Claim Auditors Report - April

I-2 – Overtime Report - April

I-3 – Attendance Report - April

I-4 – Enrollment Report – April

I-5 – Upcoming Conference

I-6 – Letter of Appreciation

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

Mr. Leonard Kowalski, School Board President and Mr. Keith Lewis, Assistant Superintendent spoke of the Appreciation Letter that Sandra Carroocchia sent in thanking Mr. Michael Penz . Ms. Carroocchia spoke with Mr. Penz of a problem that they were having in the garden at Martin Road Elementary School. Mr. Penz showed up at Martin Road Elementary and went above and beyond to fix the problem. Mr. Penz built a brand new 16 ft garden for the school and personally delivered it. He also offered to build new flower beds for outside of the Media Center. Upon leaving, Mr. Penz offered his knowledge and advice on how students can scrape and paint the old picnic tables that he had built for Martin Rd. in the past.

Thank You Mr. Penz for your Hard Work and Dedication.

J) TABLED ITEMS: NONE

K) OLD BUSINESS: NONE

L) PUBLIC COMMENT: NONE

M) ADJOURNMENT: 7:22 PM

Motion to adjourn was made by Mr. Nick Sobaszek and seconded by Mr. Tony Catuzza.

REGULAR MEETING of the Lackawanna City School District's Board of Education held on Thursday, May 17, 2018, at 7:00 p.m., at the McKinley Administrative Building, 245 South Shore Blvd., Lackawanna, New York. ADJOURNED AT 7:22 PM.

Kimberly A Rozwood-Jackson, Board Clerk